

NALA

Academy Accreditation

APPLICATION PROCESS

Get Your Manuals Reviewed and Approved



1. Review the NALA Accreditation Purchase Agreement.
2. Select your local currency option at checkout. Sign up using your email address and other required information.
3. You will receive a confirmation email, with a warm welcome and full instructions.
4. To begin the process of submitting your manuals you start by taking the Educator Comprehension Course. This is your educator training and once complete you submit for your certificate of completion.
5. Once your certificate is received you will have access to the NALA Accreditation Checklist and Answer Sheet so you can create or adjust your lash manuals accordingly.
6. You will be required to provide your contact information, business license, proof of insurance, and more upon submission of your manuals.

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APPLICATION REQUIREMENTS

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Curriculum Requirements

Courses must meet the curriculum criteria that was provided with the checklist in step one.

Manuals must meet professional education standards regarding spelling, grammar, and information organization and be able to follow and understand the content with ease.

Training manuals must contain detailed, up-to-date information.

Class Requirements

All classes must have 1 qualified educator for each 5 students (class ratio 1:5).

Total amount of in-class instruction must be a minimum of 2 days and offer a timeline that allows students to have quality time with the instructor.

Academy is required to offer a minimum of 12 hours of hands-on, supervised practice on a variety of live models (more than 12 hours if you are teaching combo classes with multiple techniques).

Graduates must have access to continued support and mentorship after earning their certificate.

Access to a classroom that meets NALA requirements.



All students must successfully pass an exam (written, oral or observed) before receiving a certificate. If they do not qualify for certification, systems must be in place to help them achieve certification in the near future.

The academy must provide student kits containing all the tools and products the student will need to get started.

Educator Requirements

Be a qualified educator with a minimum of one year experience as a licensed lash artist. (if required in your area)

Have qualified educators for all of your classes.

Academy must carry adequate insurance as an educational facility. (not as a service provider)

A valid business license for each city you plan to teach in.

And the academy owner must formally agree to the terms of participation.

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**ACADEMY
ACCREDITATION**

Gain Accreditation Status



1. Our team will review your application. We review based on the answer sheet provided in the application.
2. If your application is unsuccessful you will receive a list of exactly what changes are required in order to earn accreditation. When this is the case, you are granted three months to process the changes and resubmit at no cost. If your second attempt is unsuccessful you will be required to pay a re-apply admin fee for each submission there after.
3. Once your application is approved, you will be required to set up your Accreditation Renewal. Your payments will be set up as automatic withdrawals each Year. You are guaranteed this price for life, provided you don't cancel. Even when Accreditation fees increase; your fees will never change.
4. Our team will provide you with instructions to submit your elements for the NALA Global Directory so we can begin advertising your services to the public.
5. You will receive NALA Gold Seal stickers in the mail for your students certificates, the Official Seal of Accreditation file and terms of use, and your Academy Accreditation Certificate.



6. Promote yourself as an Officially Accredited NALA Member. Showcase your certificate in your studio, join the community, receive awesome discounts and other perks, meet like-minded professionals and stand out in the lash industry.

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**ACCREDITATION
RENEWAL**

Yearly Renewal



The lash industry is constantly evolving and discovering new, better, more-informed ways of doing things. Because of this, accreditation expires each year.

To maintain accredited status, review the annual accreditation requirement updates (sent to you via email every September) and update your curriculums accordingly before your expiry date.

Email your updated manuals to NALA within one week after your renewal date. We will not review manuals before the renewal date. More details available in the Accreditation Package online product under the accreditation section.

Your updated Certificate of Accreditation will be sent to you once your renewal fee has been successfully withdrawn. A digital copy of the certificate will be sent via email on the Monday after your renewal date.

Gold foil stickers can be ordered at the NALA by email.